

GRANT MANAGEMENT SUPPORT FOR READINESS AND PREPARATORY SUPPORT PROGRAMME AND PROJECT PREPARATION FACILITY

In March 2018, the GCF and UNOPS signed an agreement through which the GCF sources UNOPS support for grant management services for the GCF Readiness and Preparatory Support Programme (RPSP) and Project Preparation Facility (PPF). The purpose of the partnership is to increase efficiency in the delivery of resources to countries, particularly through direct access entities and delivery partners, and to strengthen the monitoring of performance of activities funded through from these support programmes.

The scope of services provided by UNOPS includes the following:

- Advisory services on financial management capacity assessment of RPSP delivery partners to support GCF decision-making on RPSP and PPF proposals
- Issuance and management of grant agreements for RPSP and PPF grants approved by the GCF
- Monitoring of implementation progress and issuance of payments in accordance with respective grant agreements
- Completion arrangements, including review of audited financial reports

The GCF will continue to retain responsibilities for managing the submissions, review and approval of all RPSP and PPF proposals. The services of UNOPS are paid for directly by the GCF and no additional costs will be incurred by countries or their direct access entities or delivery partners.

Operational modalities

UNOPS has a dedicated team that is responsible for the Grant Management Support services for the RPSP and PPF co-located in Copenhagen at UNOPS Headquarters. The focal person is Ms. Katrin Lichtenberg, reachable through her email: katrinl@unops.org and her telephone number: +45 45 33 76 23.

Upon approval of an RPSP or PPF grant by the GCF, the GCF notifies the NDA or focal point of the country, including their delivery partner for RPSP grants, and the accredited entity for a PPF grant. Through such notification, the GCF will also inform of the services to be provided by UNOPS. Upon such notification, UNOPS will enter into contact with the entity or delivery partner that will receive funds under the approved grant and pursue the following steps in order to start grant implementation:

- *Draft grant agreement for the GCF approved proposal.* The standard legal template has been applied to recipient in countries around the world. The recipient will need to review the agreement and sign it if in agreement. In case there are questions around any of the articles, the UNOPS team will be pleased to provide further information. The grant agreement is the legal basis for the implementation of the activities identified in the GCF approved proposal and the corresponding funding made available by the GCF through UNOPS. The milestones that form part of the grant agreement specify the deliverable

and the date of delivery. Upon satisfactory submission of the milestone deliverable and approvable, UNOPS will immediately effect the milestone payment.

- *OneUNOPS Supplier form* with the recipient's/delivery partner's banking information needs to be completed by the recipient/delivery partner to ensure that payments can be effected efficiently.
- *Information Disclosure Consent form* through which the recipient/delivery partner authorizes its bank to share information regarding the authentication of the recipient' s/delivery partner' s bank account needs to be completed by the recipient/delivery partner.

UNOPS considers good communication lines between the grant recipient/delivery partner and rapid responses as essential for the effective implementation of the Readiness/PPF/NAP grants and commits to rapid response time.